

VACANT VOLUNTARY POSITIONS.



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Living Free UK C.I.C

Living Free UK is a registered community interest company founded in 2018 out of the struggles of millions of LGBTIQ+ Africans who are still battling with their sexuality and gender identity, especially in countries where it is still illegal to live their truth and in some cases lose their lives while trying to find liberty and acceptance.

Available positions _____

Finance Manager

A finance manager is responsible for providing financial guidance and support to Living Free UK to enable us to make sound organisational decisions. As finance manager, you will be responsible for the collection and preparation of accounts.

Writer

This role is for an individual who is passionate about writing their own personal stories or stories of individuals who are willing to share. They would also be responsible for writing opinion pieces and creating a positive representation of the LGBTIQ community from a Black/African perspective. An editor will be responsible for checking and proofreading all articles or pieces before they go live.

Grants Officer

This role is for an individual who is passionate about securing grants for Living Free U.K. They would be responsible for researching, drafting applications as well as other administrative tasks related to grant management.

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Board Member (Director)

A director is responsible for ensuring that the company meets its statutory and other obligations. In addition to these general responsibilities CIC Directors (and, when they take collective decisions about the company, members) are also responsible for ensuring that the company is run in such a way that it will continue to satisfy the community interest test. In practice, this will mean having regard to the interests of the community the CIC is intended to serve, and in some cases giving more weight to those interests than to generating financial returns for investors in the company.

Applications from candidates with experience in the following areas would be appreciate:

- Accounting & Finance
- Law
- Fundraising
- Media/Productions
- Public Relations
- Policy/Research

Admin Assistant

An admin assistant will be responsible for the day-to-day correspondence and record keeping of Living Free U.K. This would involve managing and responding to general email enquiries from members and non-members.

Digital Content Coordinator

The aim of this individual is to produce, source, edit and publish engaging digital content that inspires our audiences to support Living Free UK's aim. They would be a brand champion by ensuring consistency in tone of voice and visual appeal in all forms of digital communication

Production Coordinator

This individual will work closely with the Head of Productions to manage the overall production process for the Living Free with Dan show. This would also include casting and scheduling guests for each season.

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Qualifications

An individual with excellent communications skills, computer savvy. It is important that this person is well organized, has multitasking skills, and has a positive attitude. As much as education and experience is important to work here, it is also vital that you are a caring and compassionate person.

What Do You Stand to Gain?

Although this is an unpaid role, you will get the chance to work for a cause that makes positive changes to the lives of many. You would also make useful connections and work with credible individuals within and outside the LGBT community as well as enrich your CV.